

Minutes of the **Allotment Advisory Committee meeting** held on Monday 9<sup>th</sup> March 2026 in Messingham Community Hub commencing at 6:30pm.

**Present:** Councillors N Poole, (Chairman), J Briggs, J England (18:49), T Foster (18:37), J McKellarMain, C Scott, P Skelton, A Tasker.

**Allotment representative:** S Waddingham

**In Attendance:** Tracey Black, Parish Clerk

**712. Apologies for absence** - No apologies of absence received.

**713. Declarations of interest**

Cllr C Scott declared a personal & prejudicial interest as an allotment holder.

Mr S Waddingham declared a personal & prejudicial interest as an allotment holder.

**714. Minutes of last meeting**

The minutes of the last meeting held on Monday 10<sup>th</sup> March 2025 had been circulated to all committee members prior to the meeting. It was noted the minutes had been adopted by Full Parish Council on Monday 12<sup>th</sup> May 2025 Min. 1874 12a) – Noted.

**715. Clerks report**

**To receive the Clerks report and update on recent and on-going matters.**

The Clerk reported following the allotment inspection in October 2026, an untidy allotment letter 1 had been sent to Allotments 1, 12E, 168b, 37.

**716. Allotment tenancy terminations / notice of terminations**

**a) To receive and note allotment tenancy terminations and notice of terminations since the last meeting.**

|               |             |                                   |
|---------------|-------------|-----------------------------------|
| Allotment 11C | N Crowcroft | terminated by tenant wef 31/3/25  |
| Allotment 2C  | J Berry     | terminated by tenant wef. 31/3/25 |
| Allotment 38B | C Lawrence  | terminated by tenant wef. 8/9/25  |

**b) Notice of termination – none to report**

**717. Allotment tenancy applications**

**a) To receive and approve allotment tenancy applications since the last meeting.**

|            |                     |         |                           |
|------------|---------------------|---------|---------------------------|
| A Wykes    | allocated 12E       | 9/4/25  |                           |
| E Wray     | allocated 16A & 17A | 14/4/25 | - Transferred from parent |
| S Ombler   | allocated 16B       | 24/4/25 |                           |
| W Grindrod | allocated 11B       | 27/6/25 |                           |
| J Barker   | allocated 11C       | 8/8/25  |                           |
| R Lumb     | allocated 3A        | 1/9/25  |                           |
| D Smith    | allocated 38B       | 8/9/25  |                           |

**Resolved:** to approve the applications.

The Clerk reported there had been an overall net gain of 3 plots rented to date in 2025/26.

**718. Finances**

**a) To receive the Receipts & Payments summary to date.**

The Receipts & Payments summary had been circulated to all the committee prior to the meeting.

The Clerk explained the figures.

Signature:

Date:

*Cllr C Scott & Mr S Waddingham left the meeting room prior to the following three items*

**b) To resolve the tenant expenses for 2025/26.**

The Clerk reported amounts of;  
Flailing the Hedges & Dykes – £75  
Water - £596.26

It was noted the hedge cutting of that part of the 15.94 acres, is the responsibility of the tenant.

**Resolved:** To recommend to Full Council, the expenses for garden allotments for 2026/27 to be £5/quarter plot.

**c) To resolve the tenant deposit payments for 2026/27.**

**Resolved:** to recommend to Full Council, no change to the deposit amount of £30/plot.

**d) To resolve the tenant rent payments for 2027/28**

The Clerk reported the rent payments for 2026/27 had been agreed on 10<sup>th</sup> March 2025 as follows;  
Full plots £30; Half plots £15; Quarter plots £7.50.

It was noted the 15.94 acres had been let on a fixed 3-year Farm Business Tenancy which commenced 1 October 2023 and will expire this year.

It was noted that twelve months' notice is required to be served to tenants for any rent increase.

**Resolved:** to recommend to Full Council, to increase the rent of garden allotments for 2027/28 to;  
Full plots £32; Half plots £16; Quarter plots £8.

*Cllr C Scott & Mr S Waddingham returned to the meeting room.*

**719. Allotment inspection report**

**a) To receive the allotment inspection report and resolve any actions required.**

The following allotments were noted in the inspection report carried out by Cllr C Scott & Mr S Waddingham;

i) Allotment 1 – K Roddis – commercial waste stored on the plot. No signs of any work carried out.

The Clerk reported untidy allotment letter 1 had been sent on 18/10/25.

**Resolved:** to determine the intention of the tenant to continue with the plot, with a response date of 1 April 2026.

ii) Dog waste and discarded waste bags – had become an issue on the allotment site.

iii) Motorbike / quad bike tracks through the new orchard and rest of surrounding field.

It was reported access might be gained through the pedestrian gate on Butterwick Road. Cllr Scott and S Waddingham to inspect and carry out work, if possible, to restrict the opening.

iv) Fruit tree damage – bark stripped from bases of many the fruit trees at the bottom of the site.

It was suggested this damage may be caused by deer.

Cllr Scott reported that he had wrapped the tree trunks to prevent further damage.

**720. Matters for discussion/decision**

**To receive any items for consideration and resolve any actions required.**

i) Ragwort on small holding land – it was reported that an application of chemical was not applied to the ragwort on the area of unworked land in 2025 despite the Clerk chasing the tenant.

**Resolved:** to report to the tenant in good time this year.

This concluded the business of the meeting. The meeting closed at 18:55.

Signature:

Date: