

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black
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NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 10th August 2026 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

5th August 2026

Members of the public and press are welcome to attend the meeting.

AGENDA

1. Apologies for absence

- a) To receive apologies for absence.

2. Declarations of interest

- a) To receive declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
b) To note dispensations given to any member of the council in respect of the agenda items listed below.

3. Public Forum

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.

4. Minutes of previous meetings

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 13th July 2026.
b) To receive the notes of the Horticultural Show Working Group – Monday 13th July 2026 – Adopted min. 1963 67a)

5. Clerks report

To receive an update from the Clerk on items from the last meeting not shown separately on this agenda (Appendix A)

6. Planning

a) To receive planning applications from NLC and resolve a response

- i) PA/2026/827 – L White, 14 Leaburn Road – to vary cond. 2 of PA/2025/1133 in order to correct an error on the approved proposed block plan in relation to the application boundary.
ii) PA/2026/883 – R Blake, 11 Northfield Road – to erect a single-storey rear extension.

b) To receive decisions made by NLC

- i) PA/2026/352 – L Kelly, Millfield House, Scotter Road – to erect two metre wall to front of property – AMENDED plans to comprise hedging – Granted.
ii) PA/2026/696 – M Baldry, 40 Knightsbridge Road – to erect two-storey side and rear extension – Granted.

7. Finance

- a) **Payments** – to review and approve monthly payments. *See Appendix B*

- b) **Receipts** – to note receipt of income. *See Appendix C*
 - c) **Transfers** – to note any monthly transfers. *See Appendix D*
 - d) **Prizes for Best Kept Front Garden and Allotment Competitions** – to agree a competition and value of prizes.
 - e) **Insurance** – annual review of Insurance Policy to ensure adequate cover.
 - f) **Passwords & PINS** – Chair to receive and confirm acceptance of details in sealed envelope.
8. **General items of business**
- a) **War Memorial** – to receive the 5-year inspection report and consider any action.
 - b) **CPRE Best Kept Village results 2026** – to receive the results of the competition (circulated).
 - c) **Speed Indicator Device (SID)** – to receive the recent monitoring statistics.
9. **Community Hub** – To receive any updates.
- a) **Solar panel public display** -Min. 64a – to be informed of updates to replace the display unit.
 - b) **Lego Club** – Min. 64b – to consider further response from resident to the running of a Lego club.
10. **Leisure & Recreation**
- a) **Building – Holme Meadow** Min. 65d) - to receive progress report of the remedial work to the exterior rendering.
 - b) **Messingham Utd. FC** – to approve application to hire Holme Meadow Recreation field and agree charge.
 - c) **Risk Assessment**– to consider adoption of risk assessment for Children’s Play Area/ MUGA / Outdoor Gym equipment.
11. **Projects** – to receive any updates.
- b) **Bike Track Facility** – Min. 66b) – to receive update of actions taken since last meeting and agree any actions.
12. **Horticultural Show**
- a) To be reminded of the Horticultural Show on Saturday 5th September 2026 - requirement for volunteers on the day.
13. **Allotments**
- a) **Rabbit control** - Min.68a) – to receive update following meeting with pest controller and agree action.
 - b) **Allotment inspection report** – Min. 68bi) –
 - i) to receive update and actions taken.
 - ii) to consider quotation for application of chemical to vacant allotments 35A & 42A
 - c) **Nuisance activity** – to receive complaints and consider any action.
14. **Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.
15. **Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
16. **Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
17. **Correspondence for discussion/decision**
18. **Correspondence for information**
- a) To note correspondence received for information. *See Appendix E*
 - b) To note any correspondence received after the agenda was posted.
19. **Village complaints/compliments** - To receive and consider any Village complaints and compliments.
20. **Date/Time/Venue of Next Meetings**
- a) To confirm the date and time of the Parish Council meeting on Monday 14th September 2026 at 7pm.
Meetings to be held in the Community Hub, Messingham.
21. **To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**

Clerk's Report – Appendix A

Min. 66a) – Public Space Protection Order -Dog signage – NLC Dog Warden team are to place an order for new signage and will look to fit when delivered.

Min. 77 – Staffing matters – new arrangements to take place wef. 1/8/2026.

Payments Schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
97	16/7/26	Wave	Water – War Memorial	0	25.76	Dd
98	21/7/26	eDF Energy	Gas – Community Hub	1.31	27.45	Dd
99	4/8/26	Co-operative Store	Bin bags – H/M changing building	0.47	2.33	d.card
100	10/8/26	Yu Energy	Electricity – Community Hub	1.40	29.45	Dd
101	11/8/26	Three.co.uk	Clerk mobile	1.44	8.64	Dd
102	12/8/26	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
103	12/8/26	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	34.88	209.28	online
104	12/8/26	No Worries Commercial Cleaning	Contract Cleaning-Building H/Meadow	8.72	52.32	online
105	12/8/26	No Worries Commercial Cleaning	Sanitary Bins x 3	27.00	162.00	Online
106	12/8/26	Sissons Gardening Services	Gardening contract	0	1700.44	online
107	12/8/26	Sissons Gardening Services	NLC devolved Weed spraying of kerbs	0	829.40	online
108	12/8/26	N Drinkall	Handyman services	0	665.00	online
109	12/8/26	Rick's Grass & Tree Care	Contract village grass cutting (July)	108.00	648.00	online
110	12/8/26	Rick's Grass & Tree Care	Contract village grass cutting (July)	30.00	180.00	Online
111	12/8/26	Rick's Grass & Tree Care	Contract verge cutting (July)	104.00	624.00	Online
112	12/8/26	Rick's Grass & Tree Care	Contract verge cutting (July)	104.00	624.00	Online
113	12/8/26	Michael Burgin Ltd	Annual service water cylinder-H/M	0	65.00	Online
114	12/8/26	Tony Cook Group	Bow top fencing & Gate-new play area Remove palisade fencing between play areas & refit piece to infill nr MUGA	771.95	4631.70	Online
115	12/8/26	Office Friends	Copier paper / White envelopes	2.41	14.45	Dd
116	12/8/26	Kyanite Consulting Ltd.	Website-Annual maintenance&hosting	29.42	176.51	Online
117	12/8/26	TP Black – Clerk reimbursement	Socket drive bit – Play equipment	0.92	5.53	Online
118			Toilet Flush signage	1.33	7.99	
119	14/8/26	Wave	Water-Community Hub	0	19.76	Dd
120	12/8/26	Salaries & wages	See separate schedule	0	1706.21	online
121	31/8/26					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
31	3/7/26	Virgin Money	Debit card cashback	0.04	Online
32	10/7/26	S Hunsley	Allot.4A – Deposit/ Rent/ Expenses	55.00	Online
33	10/7/26	North Lincolnshire Council	Grants – New Children's Play Equipment	45000.00	Online
34	13/7/26	Messingham Junior Football Club	Community Hub hire	10.00	Online
35	21/7/26	North Lincolnshire Council	In Bloom Grant	1206.00	Online
36	22/7/26	HMRC	VAT Reclaim 1/6/26 – 30/6/26	10874.04	Online
37	28/7/26	North Lincolnshire Council	2 nd 50% Precept Grant	39000.00	Online

Transfers – Appendix D

Date	Account from	Account to	Amount	Method
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Correspondence for information – Appendix E

- NLC – Forthcoming meetings
- ERNLLCA – newsletter - circulated on receipt
- ERNLLCA – notification of AGM Thursday 22nd October 7pm at Worlaby Village Hall.
- Friends of Bottesford Beck – flytipping near sewerage works / to inform of work to create a Woodland Nature Trail through 3 sections by the beck.
- Smaller Authority Audit Appointments (SAAA) – to be informed of new Digital AGAR Portal. Incentives to encourage early adoption and expected mandatory from 2029 submissions. More details to follow.
- NLC North Lincolnshire Local Plan Scoping Consultation – 4th August to 1st September 2026.