

Minutes of **Messingham Parish Council** meeting held on **Monday 13th July 2026** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, SA Cowley, W Elsome, J England, J Fenwick, T Foster, J McKellarMain, J Oatridge, C Scott, S Shaw, P Skelton, A Tasker, P Wright.

In Attendance: Tracey Black, Parish Clerk

1 member of the public was present.

The Chairman opened the meeting at 7pm

56. **Absence – Apologies received from:** Cllr A Clark

57. **Declarations of Interest**

None declared.

58. **Public Forum**

The Council voted to suspend the meeting to allow the public to speak

Mr Kelly addressed the members present in respect of his planning application PA/2026/352, to provide an explanation of the amended plan submitted for consideration.

The meeting reconvened.

59. **Minutes of the previous meeting**

a) To resolve to approve the minutes of the Annual Parish Council meeting held on Monday 8th June 2026.

Resolved: To approve the minutes to be signed by the Chair.

60. **Clerks update**

i) **Min. 41d) – Raised flower bed outside the Co-operative Store and Ongo Homes.**

The Clerk reported a raised bed had been installed and planted, outside the Co-operative Store and Ongo Homes. The NLC 'In Bloom' grant had been claimed and awaiting receipt.

ii) **Min. 50c) – Forms for choice of publication of Councillor personal addresses.**

The Clerk reported, the Councillor contact details / Consent form, had been updated to include Councillor choice to publish / not publish their home address on Messingham Parish Council website. The form had been circulated to Councillors for completion.

61. **Planning**

a) **To receive planning applications from NLC and resolve a response**

i) PA/2026/352 – L Kelly, Millfield House, Scotter Road – to erect two metre wall to front of property – AMENDED PLANS.

Resolved: No Objections.

ii) PA/2026/696 – M Baldry, 40 Knightsbridge Road – to erect a two-storey side and rear extension.

Resolved: No Objections.

iii) PA/2026/754 – J Doust, 5 Elm Way – to erect a single-storey rear extension to replace existing conservatory.

Resolved: No Objections.

Signature

Date

b) To receive decisions made by NLC

- i) PA/2025/1550 – Bradbrook Alpacas, Manor Farm, Scallow Lane – to rect a steel portal framed agricultural store- Granted.
- ii) PA/2026/342 – L Johns, 12 Aysgarth Road – to demolish existing single-storey garage to be replaced with single-storey annex – Granted.
- iii) PA/2026/545 – S Regan, 89 High Street – to erect a single-storey extension to the front a detached garage – Granted.

The resident in attendance left the meeting room at 19:08.

62. Finance**a) Payments - To approve the payments listed.**

Ref	Date	Payee	Details	Vat	Total	Method
64	4/6/26	Co-operative Store	Toilet Rolls – Holme Meadow building	1.96	11.75	d.card
65	15/6/26	Smartest Energy	Electric – Holme Meadow	3.11	25.24	Dd
66	19/6/26	Clear Councils	Insurance Premium to add new Children's Play equipment (pro-rata)	0	12.94	Online
67	23/6/26	eDF Energy	Gas – Community Hub	1.87	39.33	Dd
68	9/7/26	Yu Energy	Electric – Community Hub	1.50	31.51	Dd
69	13/7/26	Three.co.uk	Clerk mobile	1.44	8.64	Dd
70	15/7/26	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
71	15/7/26	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	43.60	261.60	online
72	15/7/26	No Worries Commercial Cleaning	Contract Cleaning-Building H/Meadow	8.72	52.32	online
73	15/7/26	Sissons Gardening Services	Gardening contract	0	1178.44	online
74	15/7/26	N Drinkall	Handyman services	0	1105.00	online
75	15/7/26	Rick's Grass & Tree Care	Contract village grass cutting (May)	166.00	996.00	online
76	15/7/26	Rick's Grass & Tree Care	Contract village grass cutting (June)	104.00	624.00	Online
77	15/7/26	Rick's Grass & Tree Care	Contract verge cutting (May)	104.00	624.00	Online
78	15/7/26	Rick's Grass & Tree Care	Contract verge cutting (June)	104.00	624.00	Online
79	15/7/26	Mill View Fencing & Countryside	Messingham & Holme-PROW's (1 st cut)	0	908.40	Online
80	15/7/26	Mill View Fencing & Countryside	Messingham & Holme-PROW's (2 nd cut)	0	908.40	online
81	15/7/26	Mill View Fencing & Countryside	Manton – PROW's (1 st cut)	0	469.80	online
82			Manton – PROW's (2 nd cut)	0	469.80	
83	15/7/26	Mill View Fencing & Countryside	East Butterwick-PROW's – (1 st cut)	0	194.40	Online
84	15/7/26	Mill View Fencing & Countryside	East Butterwick-verges (1 st , 2 nd , 3 rd cut)	0	255.00	Online
85	15/7/26	HMRC	Quarterly PAYE & NI	0	1740.40	Online
86	15/7/26	Sissons Gardening Services	To supply and erect 2 raised beds	0	1206.50	Online
87	15/7/26	Kyanite Consulting Ltd.	Annual extended mailbox	3.41	20.46	Online
88	15/7/26	Safe Control	Intruder alarm annual maintenance- Holme Meadow building	84.00	504.00	Online
89	15/7/26	North Lincolnshire Council	Waste collection – Community Hub & Temperance Avenue – NLC disposal charge missed off original invoice	0	168.30	Online
90	15/7/26	Caloo Ltd.	To supply and install 8 pieces new Children's play equipment	10,100.00	60600.00	Online
91	15/7/26	Marmax Recycled Products	2no. rainbow benches	153.80	922.80	Online
92	15/7/26	Wave	Water-Community Hub	0	15.82	Dd
93	15/7/26	Smartest Energy	Electric – Holme Meadow	2.17	45.50	Dd
94	15/7/26	TP Black – Clerk reimbursement	signing in/out book – Community Hub	1.15	6.88	Online

Signature

Date

95	15/7/26	Salaries & wages	See separate schedule	0	1706.21	online
96	31/7/26					

Resolved: to approve the above listed payments.

b) Receipts – To note receipt of income.

Ref.	Date	Received from	Details	Amount	Method
21	3/6/26	Virgin Money	Debit card cashback	0.02	Online
22	11/6/26	Messingham Community Choir	Community Hub Hire	30.00	Online
23	12/6/26	HMRC	VAT Reclaim 1/5/26 – 31/5/26	297.55	Online
24	16/6/26	Scunthorpe Water Management Board	Community Hub Hire	50.00	Online
25	19/6/26	Scunthorpe Pony Club	Holme Meadow Hire	150.00	Cheque
26	22/6/26	R Storrs – Allotment 12D	Allotment annual rent	25.00	Online
27	26/6/26	North Lincolnshire Council	Devolved Grass / Weed spraying grant	9800.00	Online
28	29/6/26	N Goddard	Allot. 2C – Rent/expenses/deposit	55.00	Online
29	30/6/26	Virgin Money	Gross interest	1.71	Online
30	30/6/26	Charity Bank	Gross interest	238.20	Online

c) Transfers – To note bank transfers – There were no transfers.

d) Bank Reconciliation – to receive and approve the bank reconciliation as at 30 June 2026.

The bank reconciliation as at 30 June 2026 had been circulated prior to the meeting. The Clerk provided copies of the bank statements to verify the balances.

Virgin current account – £45,955.55 credit

Virgin Money Cash Management Savings Account - £625.79 credit

Charity Bank Ethical Easy Access Account - £33,069.78 credit

Resolved: to accept the bank reconciliation. The Chairman signed the reconciliation and the bank statements were signed by a Councillor to confirm agreement to the Bank Reconciliation.

e) Budget Summary – to receive and approve the cumulative summary as at 30 June 2026.

The budget summary and the ear-marked reserves summary as at 30 June 2026, had been circulated prior to the meeting. The variation was read out by the Clerk and no questions were raised.

Resolved: to accept the budget and ear-marked reserves summary.

63. General Items of Business

a) War Memorial – to receive the 5-year inspection report and consider any action.

The Clerk reported the inspection had been carried out, but had only received a verbal report to date.

Resolved: to await the formal report, but in the meantime to ask the Handyman to pressure wash the slabs at the base of the monument. Due to the present hose pipe ban this work may have to be put on hold, but to ensure work completed prior to Remembrance Sunday.

64. Community Hub – to receive updates

a) Solar panel public display -Min. 43b – to be informed of updates to replace the display unit.

The Clerk reported NLC had informed the type of display equipment used in their Hubs and this would cost approx. £850 + VAT plus the cost of an electrician to fit and set up. This would be less than previous quotes. The Clerk had spoken with an electrician and awaiting a response.

Resolved: To look to replace the unit. The Chair and Clerk to have authority to go ahead with the lowest price option.

Signature

Date

- b) **Lego Club – Min. 37 – to consider request from resident raised in the Public Forum 8/6/26, for further consideration to be given to a Lego Club.**

Resolved: As no commitment has been received to running a club, since this was last discussed in April, a Lego Club could not presently go ahead. Clerk to inform the resident.

65. Leisure & Recreation items

- a) **Booking Form & Conditions of Hire – Holme Meadow - to review as per Cadent Gas instructions re. gas pipe line.**

The Clerk had circulated a suggested addition, to the Terms & Conditions of hire of Holme Meadow Recreation field.

3.18 The Hirer shall not place, store, drive, or erect, anything whatsoever, on or within 3 metres either side, below, or above ground level, of the centre of the underground High-Pressure pipeline.

Resolved: to adopt the new rule with the addition 'The middle access gate of the field, must not be used, unless adequate precautions are in place to meet all requirements of Cadent Gas and permission authorised by MPC'.

- b) **Changing Facility Building – Sanitary bins - min 44b – to receive response from NLC and consider action.**

NLC had advised their policy is to have a sanitary bin in any accessible toilet and a bin in one other toilet cubicle, with signage.

No Worries cleaning had quoted £5+ VAT / bin to provide liners, wash and sanitise the bins and dispose of the waste. They would recommend monthly, but can do bi-monthly, also recommend council to purchase bins themselves to reduce cost.

Resolved: to seek the cost of No Worries Cleaning, to purchase 3 bins – being two for Holme Meadow building and one for the Community Hub – and for them to attend to the bins on a monthly basis.

- c) **Northfield Road Playing Field – Opening & Closing times - to consider the need for more prominent signage.**

The Clerk had received a telephone call, when a car had been locked in the car park. It was noted the signage of the opening/closing times on the main gate, is not particularly visible, when the gate is open.

Resolved: To seek agreement from NLC to place signage in prominent position in car park. Parish Council to purchase.

- d) **Changing Facility Building – to receive progress report of the remedial work to the exterior rendering.**

The Clerk reported the building contractors, had been onsite to remove strips in the rendering work, where the bigger cracks had appeared and ties inserted. The rendering contractors had infilled the channels and will return to site to render the entire building with a coat of flexible render. It had been noted that hair line cracks had appeared through the infill, the building and rendering contractors are monitoring.

66. Projects

- a) **New Children's Play equipment-Min 45a)**

- **to be notified of the completion of the installation of the new equipment and benches**

The Clerk reported the installation was complete and following the post installation inspection report, and remedial work, the area had been opened on 1st July 2026.

The Heras fencing is still awaiting collection despite being chased by the Clerk and Caloo.

The new bow top fencing and gate installation will commence on Monday 20th July 2026, along with the removal of the palisade fencing between the existing and new play areas.

- **To be notified of the post installation inspection report and action taken**

- Trampoline – trip hazard – Caloo had addressed this with a border of wet pour.

Signature

Date

- Multi-play – gaps between the underside of the slides and adjacent surfacing – Caloo had addressed this with soil infill under the grass matting.
The Clerk reported some of the bolts had come loose and Caloo had tightened these and left the appropriate tool.
- **To consider any signage to be placed on new fencing following installation**
The Clerk had asked NLC for any of their Public Spaces Protection Order signage, to prohibit dogs in enclosed children's play areas. Unfortunately, NLC have no current stock but will look to provide the art work.
Resolved: to purchase signage prohibiting dogs to place on the bow top fencing when installed, also to place on the existing Play Area and the MUGA.
- **To consider the need for a gate between the MUGA and existing Play Area to prevent access of dogs.**
The Clerk provided quotations of two options of £900 and £1400.
Resolved: to infill the gap using part of the palisade fencing being removed from the existing play area.

b) Bike Track Facility – Min. 45b) – to receive update of actions taken since last meeting and agree plan of action.

The Clerk reported information had been received from the Clerk at Winterton regarding costs, the companies quoted and planning application/Biodiversity Net Gain information.

The Chair & Clerk had met onsite at Holme Meadow recreation field with representatives of Messingham Junior Football Club, Messingham Show Committee and Scunthorpe & District Pony Club. MJFC advised the NE corner of the field as suggested by the Parish Council to locate the cycle track, was used for a football pitch. Following discussion and measuring, all were in agreement to locate on the eastern side of the field, to run alongside the new access track.

The Clerk had contacted the three companies that quoted for Winterton TC, two had responded, both quoted a charge to carry out a site visit.

Resolved: Clerk to contact NLC planning to determine their advice and views and possible site visit, prior to Parish Council incurring costs. To note, that any spend may need to be deferred for consideration at the Precept meeting.

67. Horticultural Show

a) To receive and consider to adopt the proposals of the Horticultural Show working group.

The Clerk reported the working group had met on Monday 13th July 2026, prior to this meeting.

The group proposed:

- Timings: to change to hold the auction of proceeds, prior to the presentation of cups.
- Competition Entry fees / prize money / admission to Show: to remain as 2025.
- Classes: to remain as 2025.
Section 4 – Theme for Flower Arrangement - A 'Football World Cup' inspired arrangement
Section 7 – Theme for Children's Class - A piece of artwork entitled 'Football World Cup' any medium
- Judges: judges had been confirmed except for the flower section.
- Cups: to remain the same as 2025.
- Refreshments: Messingham supporters' group of Lindsey Lodge Hospice to be asked if they wish to provide refreshments.
- Auction of produce: proceeds to Lindsey Lodge Hospice as previous years.
- Free Prize draw: No prize draw.
- Publicity: No professional printing of schedules for the village magazine. Clerk to continue to circulate schedules and publicise the event in all usual places.

Resolved: to adopt the recommendations.

Signature

Date

68. Allotments**a) Rabbit control - Min. 46a) – to receive response from ERNLLCA re. duty of care for rabbit control and resolve a course of action.**

ERNLLCA had advised the following;

- The need to check the contractors insurance and risk assessment.
- To Identify unofficial walkthroughs for barrier and signage.
- Suggested notices and awareness via social media and schools, of dates.
- To check council current Insurance of cover for this and if doesn't include to see if can add or separate cover with another insurer as potential for Occupiers Liability if goes wrong.

The Clerk had checked with the Insurers who had advised, if the council are otherwise not involved, other than it being on their land, liability will lie with the contractor and the council is not required to have Occupiers Liability Insurance. Ensure all risk assessments and protections are in place as much as possible and contractors have the relevant insurance.

Resolved: Chair & Clerk to meet with the Pest control company used by the Play Field Association to determine if the criteria can be met to the satisfaction of the council.

b) Allotment inspection report – to receive allotment inspection report and agree action.**i) Cllr Scott as allotment representative, informed of the following overgrown / unworked plots;**

- Allotments 1, 6B, 11C, 37A & B.

Resolved: Clerk to determine intentions of allotment holders and send appropriate letters.

- Overgrown vacant allotment plots

Resolved: Clerk to ask gardening contractor, or seek alternative qualified person, to knapsack spray, to clear the overgrowth of vacant plots 35A & 42A in the first instance.

The Clerk had spoken with the tenant farmer who would address the ragwort on their unworked area.

ii) The Clerk reported, the current tenant of the 15.94 acres, does not wish to renew the tenancy when it expires on 30 September 2026.

Resolved: Clerk to inform the Land Agent and instruct to seek interest.

69. Messingham Ward Councillor report – To receive a report on NLC activities

- NLC road re-surfacing work taking place, including roads in Messingham.
- North Lincolnshire Council has been named Local Authority of the Year.

70. Police matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)**a) NAT meeting held on 10 June 2026.**

- Crime rates in Messingham & Ridge Wards remain comparatively low.
- Due to regular low attendance at meetings, agreed to change to half yearly meetings.
- Police Officers continue their 'drop ins' at the Community Hub on various Wednesday afternoons to meet residents.

71. Councillor / Clerk Reports on meetings attended**a) MMPFA – Following the resignation of the secretary of MMPFA, Cllr S Shaw has agreed to stand in.****72. Correspondence for Discussion/Decision****a) Resident – complaint of speeding vehicles on Holme Lane – to consider any action.**

Resolved: it was reported the Chair had already requested NLC to carry out speed monitoring in this location, due to receiving a number of speeding issues.

Signature

Date

b) NLC Environmental Protection Team – to be notified of noise complaint received by NLC relating to a noise arising from the use of the Multi Use Games Area (MUGA).

The Clerk read the letter received from NLC. The purpose of the letter being to advise the Parish Council of a complaint made and to seek co-operation in resolving the matter. In order to investigate the matter, the complainant would be asked to complete a diary form in the first instance for NLC assessment and further investigation.

The Clerk had responded to NLC detailing the daily / monthly / half-yearly inspection schedule of the MUGA and also advised, that Heras fencing had been attached to the MUGA, during the installation of the new children's play equipment, which may have caused a vibration noise.

73. a) Correspondence for Information

- i) NLC – Forthcoming meetings – placed on notice board.
- ii) ERNLLCA – newsletter - circulated on receipt.
- iii) CPRE Branch newsletter – circulated on receipt.
- iv) CPRE – Best Kept Village judging – to commence 11th July 2026 – the clerk informed the contract gardener had been informed.
- v) ERNLLCA – Annual meeting of NL District committee – Wednesday 22 July 2026 at 7pm via Zoom – Clerk to circulate to the ERNLLCA representatives.

b) To note any correspondence received after the agenda had been posted – no items.

74. Village complaints/compliments - To receive and consider any Village complaints and compliments.

- i) **A159 - Messingham to Scotter path** – verge encroaching on to path - requires edging back.
Resolved: Clerk to report again to NLC.
- ii) **Eastfield Road / Brigg Road junction** – overhanging hedge blocking vision – Clerk had reported to NLC.
- iii) **Brigg Road** – weed growth in the kerb – Clerk advised spraying of kerb weeds is scheduled to be carried out end of the week.
- iv) **West View to Park Street path** – Hedge and path overgrown.
Resolved: Clerk to instruct Handyman to tidy.
- v) **High Street** – Weed growth on path in front of shops – Clerk had instructed the gardening contractor to remove.
Resolved: weed growth to be removed from Brigg Road junction to the War Memorial.
- vi) **Compliment:** to the new flower planters in front of the Co-op Store and Ongo Homes.
Resolved: to report to the Chair of the Co-operative Store, the condition of the grass outside the store.

75. Date/Time/Venue of Next Meeting

- a) **To confirm the date and time of the Parish Council meeting on Monday 10th August 2026 at 7pm.**
Resolved: to hold the Full Parish Council meeting on Monday 10th August 2026 at 7pm.
Meeting to be held in the Community Hub, Wendover Road, Messingham.

76. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

Resolved: to exclude any public from the meeting – there were no members of the public still present.

Signature

Date

77. Staffing matters.

The Clerk reported the additional Children's play equipment/benches and the outdoor gym equipment, would need to be added to the daily duties of the Play attendant, to visually inspect and collect any litter.

Resolved:

- i) To trial, leaving the gate of the Children's play area and the MUGA unlocked.
- ii) To increase the paid time from approximately 30 minutes daily to 45 minutes daily.
- iii) To include in the daily duties – to visually inspect equipment and collect litter from, the new Children's Play Area and Outdoor Gym equipment area.

This concluded the business of the meeting. The meeting closed at 20:56.

DRAFT

Signature

Date