

MESSINGHAM PARISH COUNCIL

Parish Clerk: Tracey Black
Black Bank Farm, Black Bank, Susworth, Scunthorpe, North Lincolnshire, DN17 3AX
Tel: 07397 571469 email: clerk@messinghamparishcouncil.co.uk



NOTICE OF FULL COUNCIL MEETING OF MESSINGHAM PARISH COUNCIL

To: All Councillors,

You are hereby summoned to attend a meeting of Messingham Parish Council on **Monday 14th September 2026 at 7pm**, at Messingham Community Hub, Wendover Road, for the purpose of transacting the following business.

Tracey Black
Clerk to the Parish Council

9th September 2026

Members of the public and press are welcome to attend the meeting.

AGENDA

1. Apologies for absence

- a) To receive apologies for absence.

2. Declarations of interest

- a) To receive declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interest should identify the agenda item and type of interest being declared.
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.

3. Public Forum

To resolve, if necessary, to temporarily suspend the meeting for a period of no more than 15 minutes to allow for a period of public participation.

Members of the public may raise subjects they wish to bring to the attention of the Parish Council, make representations and give evidence in respect of business on the agenda. Decisions relating to items on the agenda will be made within the agenda item. Items not on the agenda will be answered in writing or on a future agenda.

4. Minutes of previous meetings

- a) To resolve to approve the minutes of the Parish Council meeting held on Monday 10th August 2026.

5. Clerks report

To receive an update from the Clerk on items from the last meeting not shown separately on this agenda (Appendix A)

6. Planning

a) To receive planning applications from NLC and resolve a response

- i) PA/2026/777 – Messingham Cricket Club, Playing field, Northfield Road – permission for an artificial wicket.
- ii) PA/2026/1030 – S & H Houssein, The Stables, 70 High Street – to erect a single-storey rear extension to restaurant and other external alterations.

b) To receive decisions made by NLC

- i) PA/2026/497 – Jackson & Lacey Developments Ltd. to vary cond. 1 of PA/2024/1447 to change the house type of plot 4 from dormer bungalow to bungalow – Granted.
- ii) PA/2026/754 – J Doust, 5 Elm Way – to erect a single-storey rear extension to replace existing conservatory – Granted.

7. Finance

- a) **Payments** – to review and approve monthly payments. *See Appendix B*
- b) **Receipts** – to note receipt of income. *See Appendix C*

- c) **Transfers** – to note any monthly transfers. *See Appendix D*
 - d) **Insurance** – to be notified of the quotations received for Insurance cover for a 3-year period and ratify the decision made by delegated authority (Min. 1969 85e).
 - e) **PKF Littlejohn LLP Accountants** – to receive the external audit report and comments for 2025-26.
- 8. General items of business**
- a) **Best Kept competition results** – to receive the results of the Best Kept Allotments.
 - b) **Benches / Village Entry Signs / Notice Boards Report /Telephone kiosk**– to receive the annual inspection report and consider action.
- 9. Community Hub** – To receive any updates.
- a) **LED light fitting** – to be notified LED light fitting not working – to consider quotation for new unit/s.
 - b) **Board of Honour** – to consider in principle to purchase a board with inscriptions of past Chair’s.
- 10. Leisure & Recreation**
- a) **Building – Holme Meadow** Min. 87a) - to receive progress report of the remedial work to the exterior rendering.
 - b) **Messingham Utd. FC** – Min. 87b) - to approve application to hire Holme Meadow Recreation field and agree charge.
 - c) **Northfield Road Playing field** - Min 65c– to be informed, MMPFA are agreeable to the Parish Council placing signage. To receive quotation for signage of opening/closing times and consider action.
- 11. Projects** – to receive any updates.
- a) **Bike Track Facility** – Min. 66b) – to receive update of actions taken since last meeting and agree any actions.
- 12. Horticultural Show**
- a) **Financial Report** – To receive the financial report of the Horticultural Show held on Saturday 5th September 2026 and resolve the donation to charity.
- 13. Messingham Ward Councillor report** - To receive a report on activities within North Lincolnshire Council.
- 14. Police matters / Neighbourhood Action Team (NAT) / Office of Police & Crime Commissioner (OPCC) reports**
- 15. Councillor reports** - To receive reports from Councillors / Clerk on meetings attended representing Parish Council.
- 16. Correspondence for discussion/decision**
- a) Resident – overhanging tree from Kealholme Open Space to property on Oak Drive damaging shed roof.
 - b) Resident – request for bin near the bench on junction of Brigg Road & A159, due to litter issues.
- 17. Correspondence for information**
- a) To note correspondence received for information. *See Appendix E*
 - b) To note any correspondence received after the agenda was posted.
- 18. Village complaints/compliments** - To receive and consider any Village complaints and compliments.
- 19. Date/Time/Venue of Next Meetings**
- a) To consider the date and time of any Allotment Advisory Committee meeting.
 - b) To confirm the date and time of the Parish Council meeting on Monday 12th October 2026 at 7pm. Meetings to be held in the Community Hub, Messingham.
- 20. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.**
- a) **Rabbit Control** - Min. 99.

Clerk's Report – Appendix A

Min. 86a - Solar panel public display – checks carried out and determined transformer not working and replaced.

Min. 90c – Nuisance activity 52 Well Street – updates

Payments Schedule – Appendix B

Ref	Date	Payee	Details	Vat	Total	Method
122	10/8/26	Viking Signs Ltd.	Sanitary bin signage	2.43	14.60	d.card
123	10/8/26	UK Map Centre LLP	2no. plans – NLC re-application advice	10.31	61.88	d.card
124	17/8/26	Wave	Water – Allotments	0	168.86	Dd
125	17/8/26	Wave	Water – Allotments	0	278.84	Dd
126	17/8/26	Wave	Water – Holme Meadow Rec. field	0	356.02	Dd
127	24/8/26	eDF Energy	Gas – Community Hub	1.15	24.07	Dd
128	26/8/26	Silica Lodge Garden Centre	Allotment judge – gift voucher	0	10.00	d.card
129	27/8/26	Screwfix	Padlocks (2) -H/Meadow height barrier	4.06	24.37	d.card
130	9/9/26	Yu Energy	Electricity – Community Hub	1.81	38.04	Dd
131	11/9/26	Three.co.uk	Clerk mobile	1.44	8.64	Dd
132	14/9/26	Wave	Water – Community Hub	0	20.26	Dd
133	15/9/26	Smartest Energy Ltd	Electric – Holme Meadow	1.59	33.46	Dd
134	15/9/26	Smartest Energy Ltd	Electric – War Memorial	0.01	0.20	Dd
135	16/9/26	Gainsborough Pest & Environ.	Mole control contract	0	215.00	online
136	16/9/26	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	34.88	209.28	online
137	16/9/26	No Worries Commercial Cleaning	Contract Cleaning-Building H/Meadow	8.72	52.32	online
138	16/9/26	Sissons Gardening Services	Gardening contract	0	1459.24	online
139	16/9/26	N Drinkall	Handyman services	0	851.25	online
140	16/9/26	Quibell Fabrications Ltd.	Height Barrier repair – Holme Meadow	16.00	96.00	Online
141	16/9/26	RJ Coleman Electrical Ltd.	Solar PV Generation monitor-repair	50.00	300.00	Online
142	16/9/26	RJ Coleman Electrical Ltd.	5-year Electrical Inspection report-Hub	56.00	336.00	Online
143	16/9/26	Gallagher Insurance	Insurance Premium – Community Hub	0	2011.08	Online
144	16/9/26	Right Action	Fire extinguisher service- H/Meadow	10.95	65.70	Online
145	16/9/26	PKF Littlejohn LLP	External Audit	126.00	756.00	Online
146	16/9/26	A Wykes	Allotment 12E – Deposit refund	0	30.00	Online
147	22/9/26	eDF energy	Gas – Community Hub	1.14	23.92	Dd
148	16/9/26	Salaries & wages	See separate schedule	0	2063.94	online
149	30/9/26					

Monies Received – Appendix C

Ref.	Date	Received from	Details	Amount	Method
38	10/8/26	J Riley	Allot. 11C – Deposit / Rent / Expenses	55.00	Online
39	19/8/26	HMRC	VAT reclaim 1/7/26 – 31/7/26	1181.35	Online
40	24/8/26	Messingham Community Choir	Community Hub hire	30.00	Online

Transfers – Appendix D

Date	Account from	Account to	Amount	Method
------	--------------	------------	--------	--------

Correspondence for information – Appendix E

- NLC – Forthcoming meetings
- ERNLLCA – newsletter - circulated on receipt
- NLC Footway resurfacing works – 6 – 19th November 2026 – A159; Holme Lane; Butterwick Road; Well Street.
- NALC – Pay agreement 2026-27, to take effect from 1 April 2026.