

Minutes of **Messingham Parish Council** meeting held on **Monday 10th August 2026** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, W Elsome, J England, J Fenwick, T Foster, J McKellarMain, J Oatridge, C Scott, S Shaw, P Skelton, A Tasker, P Wright.

In Attendance: Tracey Black, Parish Clerk

2 members of the public present.

The Chairman opened the meeting at 7pm

78. Absence – Apologies received from: Cllr A Clark

79. Declarations of Interest

Cllr P Skelton – Receipt ref. 34 – Declared a Personal & Prejudicial as elected officer of MJFC Committee.

80. Public Forum

The Council voted to suspend the meeting to allow the public to speak

Mrs. Cragg addressed the members present, regarding planning application PA/2026/877 as a neighbouring property. Points of concern included the recent erection of a boundary fence causing issues with safe access and egress from their property.

The meeting reconvened.

81. Minutes of the previous meeting

a) To resolve to approve the minutes of the Annual Parish Council meeting held on Monday 13th July 2026.

Resolved: To approve the minutes to be signed by the Chair.

b) To receive the notes of the Horticultural Show Working Group held on Monday 13th July 2026 and adopted Min. ref. 1963 67a)

Resolved: To approve the meeting notes to be signed by the Chair.

82. Clerks update

i) Min. 66a) – Public Space Protection Order - Dog signage.

NLC Dog Warden team have advised they are placing an order for new signage and will look to fit when delivered.

ii) Min. 77 – Staffing matters.

The Clerk reported the Play Area / MUGA Attendant had agreed to the new duties and the change of salary, to take effect from 1/8/2026.

83. Planning

a) To receive planning applications from NLC and resolve a response

Cllr P Wright declared a Personal & Prejudicial interest prior to discussion of the following item

i) PA/2026/827 – L White, 14 Leaburn Road – to vary cond. 2 of PA/2025/1133 in order to correct an error on the approved proposed block plan in relation to the application boundary.

Resolved: To Object to the application, due to the height of the fence installed on the boundary with 12 Leaburn Road, giving rise to the following highway safety concerns;

- Lack of visibility of vehicles emerging from neighboring property
- Concerns of pedestrian safety
- Concerns of safety of on-coming traffic

Signature

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- ii) PA/2026/883 – R Blake, 11 Northfield Road – to erect a single-storey rear extension.

Resolved: No Objections.

The two members of the public left the meeting at 19:11.

b) To receive decisions made by NLC

- i) PA/2026/352 – L Kelly, Millfield House, Scotter Road – to erect two metre wall to front of property – AMENDED plans to comprise hedging – Granted.
- ii) PA/2026/696 – M Baldry, 40 Knightsbridge Road – to erect two-storey side and rear extension – Granted.

84. Finance

a) Payments - To approve the payments listed.

Ref	Date	Payee	Details	Vat	Total	Method
97	16/7/26	Wave	Water – War Memorial	0	25.76	Dd
98	21/7/26	eDF Energy	Gas – Community Hub	1.31	27.45	Dd
99	4/8/26	Co-operative Store	Bin bags – H/M changing building	0.47	2.33	d.card
100	10/8/26	Yu Energy	Electricity – Community Hub	1.40	29.45	Dd
101	11/8/26	Three.co.uk	Clerk mobile	1.44	8.64	Dd
102	12/8/26	Gainsborough Pest & Environ.	Mole control contract	0	85.00	online
103	12/8/26	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	34.88	209.28	online
104	12/8/26	No Worries Commercial Cleaning	Contract Cleaning-Building H/Meadow	8.72	52.32	online
105	12/8/26	No Worries Commercial Cleaning	Sanitary Bins x 3	27.00	162.00	Online
106	12/8/26	Sissons Gardening Services	Gardening contract	0	1700.44	online
107	12/8/26	Sissons Gardening Services	NLC devolved Weed spraying of kerbs	0	829.40	online
108	12/8/26	N Drinkall	Handyman services	0	665.00	online
109	12/8/26	Rick's Grass & Tree Care	Contract village grass cutting (July)	108.00	648.00	online
110	12/8/26	Rick's Grass & Tree Care	Contract village grass cutting (July)	30.00	180.00	Online
111	12/8/26	Rick's Grass & Tree Care	Contract verge cutting (July)	104.00	624.00	Online
112	12/8/26	Rick's Grass & Tree Care	Contract verge cutting (July)	104.00	624.00	Online
113	12/8/26	Michael Burgin Ltd	Annual service water cylinder-H/M	0	65.00	Online
114	12/8/26	Tony Cook Group	Bow top fencing & Gate-new play area Remove palisade fencing between play areas & refit piece to infill nr MUGA	771.95	4631.70	Online
115	12/8/26	Office Friends	Copier paper / White envelopes	2.41	14.45	Dd
116	12/8/26	Kyanite Consulting Ltd.	Website-Annual maintenance/hosting	29.42	176.51	Online
117	12/8/26	TP Black – Clerk reimbursement	Socket drive bit – Play equipment	0.92	5.53	Online
118			Toilet Flush signage	1.33	7.99	
119	14/8/26	Wave	Water-Community Hub	0	19.76	Dd
120	12/8/26	Salaries & wages	See separate schedule	0	1706.21	online
121	31/8/26					

Resolved: to approve the above listed payments.

b) Receipts – To note receipt of income.

Ref.	Date	Received from	Details	Amount	Method
31	3/7/26	Virgin Money	Debit card cashback	0.04	Online
32	10/7/26	S Hunsley	Allot.4A – Deposit/ Rent/ Expenses	55.00	Online
33	10/7/26	North Lincolnshire Council	Grants – New Children's Play Equipment	45000.00	Online

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34	13/7/26	Messingham Junior Football Club	Community Hub hire	10.00	Online
35	21/7/26	North Lincolnshire Council	In Bloom Grant	1206.00	Online
36	22/7/26	HMRC	VAT Reclaim 1/6/26 – 30/6/26	10874.04	Online
37	28/7/26	North Lincolnshire Council	2 nd 50% Precept Grant	39000.00	Online

- c) **Transfers_– To note bank transfers** – There were no transfers.
- d) **Prizes for Best Kept Front Garden and Allotment Competitions – to agree a competition and value of prizes.**

Resolved:

- i) Not to hold the Best Kept Front Garden competition in 2026, due to the implication of the extreme hot and prolonged dry weather conditions and water restrictions.
- ii) To provide prizes for the Best Kept Allotment competition as per previous years; 1st- £50, 2nd - £30, 3rd - £20 plus £20 for the best kept allotment newcomer. Clerk to purchase National Garden vouchers.
- e) **Insurance – annual review of Insurance Policy to ensure adequate cover.**
The Clerk reported the current 3-year insurance policy would expire on 24/8/26. The Clerk had emailed three providers of Insurance for Town & Parish Councils and awaiting quotations.
Resolved: Chair & Vice Chair to have delegated authority to agree the Insurance cover on receipt of the quotations.
- f) **Passwords & PINS – Chair to receive and confirm acceptance of details in sealed envelope.**
The Clerk passed the Chair a sealed envelope of updated passwords and PINS, for safe storage in accordance with the Risk Assessment.

85. General Items of Business

- a) **War Memorial – to receive the 5-year inspection report and consider any action.**
The Clerk reported the contractor had mislaid the information and would revisit the site to inspect.
- b) **CPRE Best Kept Village results 2026 – to receive the results of the competition (circulated).**
The Clerk reported a set of results had been received that only referred to 'older' play equipment and also no mention of the new planters. After being informed of these, the judges had revisited, the comments had been updated but the result remained the same.
Resolved: disappointment was noted.
- c) **Speed Indicator Device (SID) – to receive the recent monitoring statistics.**
The Clerk provided the statistics from the SID for the period 15th July – 9th August 2026, located on Brigg Road of vehicles travelling west.

86. Community Hub – to receive updates

- a) **Solar panel public display -Min. 64a – to be informed of updates to replace the display unit.**
A quotation had been received from the installers of the original display, to install a display the same as those in NLC Hubs and awaiting a second quotation. As agreed at the last meeting, the Clerk & Chair, to have authority to accept the lowest quote.
- b) **Lego Club – Min. 64b – to consider further response from resident to the running of a Lego club.**
The resident responded there is no requirement for the library staff to be involved with the Club, as the parents / carers, would be responsible for the running of club and of their own children.
Council noted, the 'library staff' referred to in the email, are all Volunteers.
Resolved: as previously agreed by the Parish Council and advised to the applicant, if they wish to pursue a Lego Club, a person or group, would be required to facilitate the running of the Club and for the ultimate responsibility of its operation.

Signature

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87. Leisure & Recreation items**a) Building – Holme Meadow Min. 65d) - to receive progress report of the remedial work to the exterior rendering.**

The Clerk reported some cracks had reappeared in the infill work on both sides of the building, prior to the re-rendering work being carried out. Also, some shrinkage to the re-rendering work, that had been carried out, on both ends of the building.

The Chair, Clerk, JMH Builders and an independent structural engineer appointed by the builders, had met on site on 4/8/26. The advice of the structural engineer was, to insert expansion joints where the cracks had appeared; to carry out this work when the weather cooled down; suggest using a lighter-coloured render.

JMH Builders advised they would potentially be looking for the rendering contractor to carry out the work in September, depending on the weather. In the meantime, JMH would remove the rubble and waste from the recent works.

b) Messingham Utd. FC – to approve application to hire Holme Meadow Recreation field and agree charge.

Application received from Messingham Utd. FC, for 1.5 hours every Wednesday, they have no need for the Changing building.

Resolved: Clerk to determine with Messingham Utd. FC their need for the floodlights and the dates. Clerk to seek the comparable hire charges imposed by NLC.

c) Risk Assessment– to consider the adoption of risk assessment for Children’s Play Area/ MUGA / Outdoor Gym equipment.

The Clerk had circulated prior to the meeting, a draft risk assessment for the Children’s Play Area/ MUGA / Outdoor Gym equipment.

Resolved: to adopt the risk assessment for the Children’s Play Area/ MUGA / Outdoor Gym equipment.

88. Projects**b) Bike Track Facility – Min. 66b) – to receive update of actions taken since last meeting and agree any actions.**

The Clerk had spoken with NLC Planning to determine their advice, on the proposed location of Holme Meadow recreation field and for a possible site visit. NLC had requested a pre-application form to be completed, which the Clerk had submitted and is awaiting a response.

It was noted that grant funding applications require proof of the need of a facility and evidence of community support.

Resolved: to look to carry out an on-line survey of Messingham residents. Clerk to seek guidance from NLC.

89. Horticultural Show**a) To be reminded of the Horticultural Show on Saturday 5th September 2026 - requirement for volunteers on the day.**

Support and help of councillors would be required on the day.

90. Allotments**a) Rabbit control - Min.68a) – to receive update following meeting with pest controller and agree action.**

Resolved: to move this item to the confidential part of the meeting.

Signature

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b) Allotment inspection report – Min. 68bi)**i) to receive update and actions taken.**

Allotment 1 – nothing grew due to rabbit damage. The tenant has sprayed off all the plot to expose rabbit holes - to monitor.

Allotment 6B – untidy allotment letter 1 sent – no response to date.

Allotment 11C – Annual rent not received despite reminders – plot not worked – letter sent to terminate 31/7/26 if rent not received. No contact received and allotment terminated.

Allotment 12E – Annual rent not received despite reminders – plot not worked – letter sent to terminate 31/7/26 if rent not received. Tenant terminated due to dogs being walked off the lead.

ii) to consider quotation for application of chemical to vacant allotments 35A & 42A

The Clerk had received a quotation of £100 for an application of chemical to be applied to both these plots.

Resolved: to accept the quotation.

c) Nuisance activity – to receive complaints and consider any action.

The Clerk had received a number of complaints regarding the residents of 52 Well Street, including damage to produce, use of tap on allotments, planting of a large shrub behind the road sign, parking on the verge, loose dog from property fouling on neighbouring properties.

Resolved: to inform Ongo Homes; to inform NLC; to inform Neighbourhood Policing.

d) Small holding tenancy renewal – Min. 68bii).

The Clerk reported the Land Agent had been unable to establish any interest in the tenancy of the 15.94 acres on the allotment site, at the current rent. The current tenant would consider renewal at a reduced rate of £40/acre.

It was noted the agreement includes cutting of hedgerows on this holding, which would otherwise incur a cost to the Parish Council.

Resolved: to accept a rent renewal of £40 / acre on a 3-year Farm Business Tenancy agreement.

91. Messingham Ward Councillor report – To receive a report on NLC activities

- Re-surfacing work of paths due to be carried out on West Green, East Green and Ashberry Drive.
- On-going road resurfacing, with six times more superficial dressing work being carried out than previous year.

92. Police matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)**93. Councillor / Clerk Reports on meetings attended – there we no reports.****94. Correspondence for Discussion/Decision – no correspondence.****95. a) Correspondence for Information**

- i) NLC – Forthcoming meetings – placed on notice board.
- ii) ERNLLCA – newsletter - circulated on receipt.
- iii) ERNLLCA – notification of AGM Thursday 22nd October 2026 at 7pm in Worlaby Village Hall.
- iv) Friends of Bottesford Beck – fly tipping near sewerage works – reported to NLC for collection. FOBBS has informed of work to create a Woodland Nature Trail through 3 sections by the beck.
- v) Smaller Authority Audit Appointments (SAAA) – to be informed of new Digital AGAR Portal. Incentives to encourage early adoption and expected mandatory from 2029 submissions. More details to follow.
- vi) NLC North Lincolnshire Local Plan Scoping Consultation – 4th August to 1st September 2026.

Signature

Date

b) To note any correspondence received after the agenda had been posted

- i) NLC – Footway resurfacing works – 24th August – 1st September 2026 – Ashberry Drive, West Green, East Green.
- ii) NLC Town & Parish meeting on Thursday 17th September 2026 at 7pm at church Square House - Clerk to circulate agenda on receipt.

96. Village complaints/compliments - To receive and consider any Village complaints and compliments.

- i) Wendover Road – poor condition of paths – Clerk to report to NLC.
- iii) Wendover Road / West Green – overgrown hedge – Clerk to report to NLC.
- iv) Blocked gulleys following resurfacing work – The Chair reported NLC are scheduled to carry out suctioning.
- v) Butterwick Road, west of the Catchwater traffic lights – potholes. Clerk to report to NLC.
- vi) Butterwick Road – S bend towards East Butterwick – road collapsing.
- vii) Cross Tree Lane – Sign obstructed. Clerk to report to NLC.
- viii) Butterwick Road hill – National speed limit sign obstructed. Clerk to report to NLC.
- ix) Butterwick Road near Catchwater crossroads – overgrown hedge encroaching path. Clerk report to NLC.
- x) Butterwick Road junction with West View – shattered man-hole cover. Clerk report to NLC.
- xi) Hewson Street – condition of path adjacent to new development. Report to NLC.
- xii) High Street – weeds sprayed off. **Resolved:** ask gardening contract to remove debris on west side of Street from Butterwick Road to Church Street.

Compliments;

- i) Compliment – to the recent highway re-surfacing work carried out in Messingham.
- ii) Compliment - to the new Children's Play equipment.
- iii) Compliment – to the Public Footpath diversion near Belle Vue Farm.

97. Date/Time/Venue of Next Meeting

- a) **To confirm the date and time of the Parish Council meeting on Monday 14th September 2026 at 7pm.**
Resolved: to hold the Full Parish Council meeting on Monday 14th September 2026 at 7pm.
Meeting to be held in the Community Hub, Wendover Road, Messingham.

98. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

Resolved: to exclude any public from the meeting – there were no members of the public still present.

- 99) **Rabbit control - Min.68a) – to receive update following meeting with pest controller and agree action.**
The Chair and Clerk had met with the pest controller used by MMPFA and waiting to receive the required documents to address safety concerns and a quotation.
Resolved: to call a meeting when the documents had been received.

This concluded the business of the meeting. The meeting closed at 20:39.

Signature

Date