

Minutes of **Messingham Parish Council** meeting held on **Monday 14th September 2026** at 7pm in Messingham Community Hub, Wendover Road, Messingham.

Present: Councillors N Poole (Chair), J Briggs, A Clark, SA Cowley, W Elsome, J England, J Fenwick, T Foster, J McKellarMain, J Oatridge, S Shaw, P Skelton, P Wright.

In Attendance: Tracey Black, Parish Clerk

The Chairman opened the meeting at 7pm

100. Absence – Apologies received from: Cllr A Tasker.

101. Declarations of Interest – none declared.

102. Public Forum - no members of the public present.

103. Minutes of the previous meeting

a) To resolve to approve the minutes of the Parish Council meeting held on Monday 10th August 2026.

Resolved: To approve the minutes to be signed by the Chair.

104. Clerks update

i) Min. 86a - Solar panel public display fault

The Clerk reported RJ Coleman Electrical Ltd. had inspected the system, diagnosed a transformer issue and quoted £280 + VAT to replace. The Clerk referred to the Chair as agreed by Council and authorised the work to go ahead.

Resolved: to ratify the decision.

ii) Min. 90c – Nuisance activity 52 Well Street – to receive updates

The Clerk reported the issue had been reported as agreed by Council, to NLC, Ongo Homes and the rural policing team. Responses and action;

NLC Environmental team – logged concerns re. straying dog - diary sheets issued for complainants to complete re. dog barking noise.

NLC Dog warden service – will require witness statements to deal with straying dog. Complainant advised.

Ongo Homes – case opened and will visit.

Rural Policing – will pay attention when in area and monitor any calls.

Resolved – to note the responses.

105. Planning

a) To receive planning applications from NLC and resolve a response

Cllr W Elsome declared a Personal & Prejudicial interest prior to discussion of the following item and took no part in the discussion and decision.

i) PA/2026/777 – Messingham Cricket Club, Playing field, Northfield Road – permission for an artificial wicket.

Resolved: No Objection.

ii) PA/2026/1030 – S & H Houssein, The Stables, 70 High Street – to erect a single-storey rear extension to restaurant and other external alterations.

Resolved: No Objection.

Signature

Date

b) To receive decisions made by NLC

- i) PA/2026/497 – Jackson & Lacey Developments Ltd. to vary cond. 1 of PA/2024/1447 to change the house type of plot 4 from dormer bungalow to bungalow – Granted.
- ii) PA/2026/754 – J Doust, 5 Elm Way – to erect a single-storey rear extension to replace existing conservatory – Granted.

106. Finance**a) Payments - To approve the payments listed.**

Ref	Date	Payee	Details	Vat	Total	Method
122	10/8/26	Viking Signs Ltd.	Sanitary bin signage	2.43	14.60	d.card
123	10/8/26	UK Map Centre LLP	2no. plans – NLC re-application advice	10.31	61.88	d.card
124	17/8/26	Wave	Water – Allotments	0	168.86	Dd
125	17/8/26	Wave	Water – Allotments	0	278.84	Dd
126	17/8/26	Wave	Water – Holme Meadow Rec. field	0	356.02	Dd
127	24/8/26	eDF Energy	Gas – Community Hub	1.15	24.07	Dd
128	26/8/26	Silica Lodge Garden Centre	Allotment judge – gift voucher	0	10.00	d.card
129	27/8/26	Screwfix	Padlocks (2) -H/Meadow height barrier	4.06	24.37	d.card
130	9/9/26	Yu Energy	Electricity – Community Hub	1.81	38.04	Dd
131	11/9/26	Three.co.uk	Clerk mobile	1.44	8.64	Dd
132	14/9/26	Wave	Water – Community Hub	0	20.26	Dd
133	15/9/26	Smartest Energy Ltd	Electric – Holme Meadow	1.59	33.46	Dd
134	15/9/26	Smartest Energy Ltd	Electric – War Memorial	0.01	0.20	Dd
135	16/9/26	Gainsborough Pest & Environ.	Mole control contract	0	215.00	online
136	16/9/26	No Worries Commercial Cleaning	Contract Cleaning – Community Hub	34.88	209.28	online
137	16/9/26	No Worries Commercial Cleaning	Contract Cleaning-Building H/Meadow	8.72	52.32	online
138	16/9/26	Sissons Gardening Services	Gardening contract	0	1459.24	online
139	16/9/26	N Drinkall	Handyman services	0	851.25	online
140	16/9/26	Quibell Fabrications Ltd.	Height Barrier repair – Holme Meadow	16.00	96.00	Online
141	16/9/26	RJ Coleman Electrical Ltd.	Solar PV Generation monitor-repair	50.00	300.00	Online
142	16/9/26	RJ Coleman Electrical Ltd.	5-year Electrical Inspection report-Hub	56.00	336.00	Online
143	16/9/26	Gallagher Insurance	Insurance Premium	0	2011.08	Online
144	16/9/26	Right Action	Fire extinguisher service- H/Meadow	10.95	65.70	Online
145	16/9/26	PKF Littlejohn LLP	External Audit	126.00	756.00	Online
146	16/9/26	A Wykes	Allotment 12E – Deposit refund	0	30.00	Online
147	22/9/26	eDF energy	Gas – Community Hub	1.14	23.92	Dd
148	16/9/26	Salaries & wages	See separate schedule	0	2063.94	online
149	30/9/26					

Resolved: to approve the above listed payments.

b) Receipts – To note receipt of income.

Ref.	Date	Received from	Details	Amount	Method
38	10/8/26	J Riley	Allot. 11C – Deposit / Rent / Expenses	55.00	Online
39	19/8/26	HMRC	VAT reclaim 1/7/26 – 31/7/26	1181.35	Online
40	24/8/26	Messingham Community Choir	Community Hub hire	30.00	Online

c) Transfers – To note bank transfers – There were no transfers.

Signature

Date

- d) **Insurance – to be notified of the quotations received for Insurance cover for a 3-year period and ratify the decision made by delegated authority (Min. 1969 85e).**

The Clerk reported 3 quotations had been received for comparable cover. The quotations had been circulated to the Chair & Vice as agreed (Min. 1969 85e) and both agreed to accept the lowest quotation of Gallagher Insurance for £2,011.08.

Resolved: to ratify the decision to accept the quotation from Gallagher Insurance on a 3-year policy.

- e) **PKF Littlejohn LLP Accountants – to receive the external audit report and comments for 2025-26.**

The Clerk reported the external audit is now complete, and Sections 1&2 of the AGAR is in accordance with proper practices. Other matters not affecting the opinion of PKF Littlejohn to draw to the attention of the authority are;

- *The smaller authority has not been able to provide evidence of the consideration of the independence of the internal auditor upon appointment, although this has been discussed in the April 2026 minutes. In accordance with the Practitioner's Guide Paragraph 4.11 it is considered best practice to review the independence of the internal auditor on an annual basis.*

The Clerk reported this had been addressed and recorded in the minutes of the Annual Parish Council meeting in May (min. 1946 9) when the internal auditor was re-appointed, it was noted the auditor is fully independent of this council.

In accordance with audit regulations, the certificate and notice of conclusion of audit, have been placed on the noticeboard and website.

Resolved: to acknowledge receipt of the external audit and address the recommendation on an annual basis.

107. General Items of Business

- a) **Best Kept competition results – to receive the results of the Best Kept Allotments.**

Results of the Best Kept Allotments;

1st – Allotment 38B

2nd – Allotment 12B

3rd – Allotment 12A

Certificates and garden vouchers had been presented to the winners.

- b) **Benches / Village Entry Signs / Notice Boards Report /Telephone kiosk– to receive the annual inspection report and consider action.**

The Clerk reported the Handyman had carried out the annual inspections. It was noted there were no structural defects and listed the following recommendations;

Benches – Recommendation to replace a slat on the bench at Catchwater crossroads. Cleaning, painting, strimming of several other benches.

Village Entry signs – Recommendation to clean all signs and trim around base as required.

Notice Boards – Recommendation to clean and trim around the notice board on Holme Lane.

Telephone Kiosk – Recommendation to clean and tidy growth from around.

Resolved: Handyman to be asked to carry out the work as per recommendations. It was also agreed to inspect the handrail at the War Memorial and repaint if required.

108. Community Hub – to receive updates

- a) **LED light fitting – to be notified LED ceiling light fitting not working – to consider quotation for new unit/s.**

The Clerk reported RJ Coleman Electrical Ltd. had advised a full new unit would be required and had provided a quotation to fit a new unit. The Clerk reported a subsequent unit had also ceased to work.

Resolved: Clerk to obtain a further quotation.

Signature

Date

- b) **Board of Honour – to consider in principle to purchase a board with inscriptions of past Chair's.**

Resolved: to agree in principle to the purchase of a board to record the past Chairs of Messingham Parish Council, to hang in the Community Hub. To consider a budget of 'Civic Memorabilia' at the Precept meeting.

109. Leisure & Recreation items

- a) **Building – Holme Meadow Min. 87a) - to receive progress report of the remedial work to the exterior rendering.**

The Clerk reported the building contractors had supplied the full written report of the independent structural engineer.

Conclusion of the report;

'The observed vertical cracking is considered to result principally from drying shrinkage of the concrete blockwork following construction. The defects are not, on the evidence available, characteristic of significant foundation movement.

Although the initial shrinkage movement will diminish with time, the cracks that have already formed represent established planes of weakness and are likely to continue to respond to thermal and moisture-related movement. The most durable remedial approach is therefore to regularise these existing crack positions, by converting them into properly detailed movement joints through the external masonry leaf and rendered finish. Provided the works are carried out in accordance with the recommendations above, the joints should accommodate subsequent dimensional movement in a controlled manner and substantially reduce the likelihood of recurrent cracking to the rendered elevations'.

The Clerk reported a commencement date is yet to be confirmed by JMH Builders Ltd.

- b) **Messingham Utd. FC – Min. 87b) - to approve application to hire Holme Meadow Recreation field and agree charge.**

The Clerk reported the floodlights are not required by the club, as an alternative venue will be used during the winter months. The changing facilities are not required. NLC had supplied rates per match for the use of grass pitches.

Resolved: to charge £15 / training session in view of the fact the floodlights and changing building facilities are not required.

- c) **Northfield Road Playing field - Min 65c– to be informed, MMPFA are agreeable to the Parish Council placing signage. To receive quotation for signage of opening/closing times and consider action.**

Resolved: to purchase two signs for £110 + VAT each including fitting.

110. Projects

- a) **Bike Track Facility – Min. 88b) – to receive update of actions taken since last meeting and agree any actions.**

The Clerk reported a pre-application response had been received from Planning at North Lincolnshire Council. NLC had advised the proposal for a bicycle pump track as a form of countryside recreation, would be supportable in principle. However, there is conflict with core strategy policy CS23 and National Planning Policy Framework which would require a robust assessment demonstrating how the proposal would address this and the exceptions highlighted by Sport England. A Biodiversity Net Gain metric providing 10% uplift to biodiversity would be required.

Signature

Date

Resolved: to follow up as agreed at the August meeting, to carry out an online survey of Messingham residents of recreational provision, with drop-in sessions/hard copies in the Community Hub.

111. Horticultural Show

- a) **Financial Report** – To receive the financial report of the Horticultural Show held on Saturday 5th September 2026 and resolve the donation to charity.

The Clerk circulated the report prior to the meeting. The net profit for the Show was £246.90. The Clerk reminded members it had been agreed at the July meeting, the proceeds of the auction of produce would be donated to Lindsey Lodge Hospice (min. 1963 67a).

Resolved: to donate the total profits of £246.90 to Lindsey Lodge Hospice.

112. Messingham Ward Councillor report – To receive a report on NLC activities

- Re-surfacing work of paths taking place across North Lincolnshire, including Messingham.
- Community Grant funding available for groups and organisations to apply for projects.

113. Police matters/Neighbourhood Action Team (NAT)/Office of Police & Crime Commissioner (OPCC)

114. Councillor / Clerk Reports on meetings attended

- There were no reports. Clerk to determine the date of the AGM of the Village Hall Committee.

115. Correspondence for Discussion/Decision – no correspondence.

- a) **Resident – overhanging tree from Kealholme Open Space to property on Oak Drive damaging shed roof.**

Resolved: To ask the Handyman to remove the overhanging branches.

- b) **Resident – request for bin near the bench on junction of Brigg Road & A159, due to litter issues.**

Resolved: to ask NLC if a bin could be provided in this location, with a distance from the bench to reduce odour.

116. a) Correspondence for Information

- i) NLC – Forthcoming meetings – placed on notice board.
- ii) ERNLLCA – newsletter - circulated on receipt.
- iii) NLC Footway resurfacing works – 6 – 19th November 2026 – A159; Holme Lane; Butterwick Road; Well Street – Noted.
- iv) NALC – Pay agreement 2026-27, to take effect from 1 April 2026.

Resolved: to acknowledge the Pay scale increase from 1st April 2026 and note the increase has been applied and back dated.

- b) **To note any correspondence received after the agenda had been posted** – no correspondence.

117. Village complaints/compliments - To receive and consider any Village complaints and compliments.

Complaints:

- i) High Street – School crossing patrol sign – rusted through at base – chase NLC for removal.
- ii) High Street – Litter outside the shops and pubs.
- iii) Northfield Road – damaged sign near mini roundabout – reported several times – Chase with NLC.
- iv) Eastfield Road / Brigg junction – overgrown hedge blocking vision – already reported – Chase with NLC.
- v) Fairfield Drive/Brigg Road snicket–litter, rubble, exposed concrete posts, leaves–Ask NLC for attention.

Signature

Date

Compliments:

- i) Compliment – to the new Children’s play equipment.
- ii) Compliment – to recent highway resurfacing on A159 to Bottesford.
- iii) Compliment – to the recent path resurfacing work in Messingham.
- iv) Compliment – to the Horticultural Show, enjoyed by those who attended.

118. Date/Time/Venue of Next Meeting

- a) **To consider the date and time of any Allotment Advisory Committee meeting.**

Resolved: meeting to be held as and when required / requested.

- b) **To confirm the date and time of the Parish Council meeting on Monday 12th October 2026 at 7pm.**

Resolved: to hold the Full Parish Council meeting on Monday 12th October 2026 at 7pm.

Meeting to be held in the Community Hub, Wendover Road, Messingham.

119. To consider the exclusion of the press and public for the following items of business in accordance with the Public Bodies (Admission to meetings) Act 1960 s1(2) due to the confidential nature of the items of business to be discussed.

Resolved: to exclude any public from the meeting – there were no members of the public present.

120. Rabbit Control - Min. 99.

A written quotation of work and method of delivery had been received.

Resolved: it was unanimously agreed to engage the services of A. Martin Pest Control to carry out rabbit control services to reduce the rabbit activity on the allotment site, at a cost of £100 / hour, based on four operatives to attend, ‘No entry’ signage and Harras fencing provided by the contractor to be positioned at each access point. This would be pending receipt of a copy of the Public Liability Insurance documentation, risk assessment and method statement.

A one-hour session was agreed in the first instance, with any subsequent session/s subject to outcome and reviewed following each visit.

This concluded the business of the meeting. The meeting closed at 20:43.